**Purpose and Description**

All schools have a registration system which is created for students and has different features like Enrollment, Pre-registration, Grades Checker, Flowcharts, and Teachers Evaluation. With the use of technology, those features are being used online for easier access and convenience. But, not all schools have all features online.

In Asia Pacific College (APC), one of the features of its registration system that is currently manual is the pre-registration system wherein students can add subjects in their load in the given period for pre-registering. But before that, program directors of different courses create subjects then passes it to the registrar for verifications like conflicting schedules and correct number of units. Then, the registrar updates the Masters List, where all subjects of all courses and its room, schedule and time is posted.

Students are assigned in block sections that follows the same track of subjects and can view it at the Online Student’s Flowchart. The pre-registering starts when a student wants to add subjects due to failure in grades or to be ahead in the track of subjects. Certain steps are needed to be followed by students to successfully add a subject in their load. Problems arise in some of the steps resulting to inconvenience like conflicts of the schedule of the adviser and student and wrong input of subjects in students’ flowchart.

Thus, the researchers proposed an online pre-registering system project to satisfy the students, eliminate such problems and maximize resources. The focus of this project is the students and their satisfaction because they greatly affect all aspects of the school. For example, if a room is too hot, students would not be able to focus properly and will be uninterested in listening to professors because they need a proper temperature in their classroom, thus, the school provides air conditioners. It is the same with the purpose of this project, which is to provide students what they need to satisfy them and to diminish inconvenience in manual pre-registration.

The project would be a new feature in APC’s FLAVIO System which students can access through Internet. Its existing features include Online Grades Viewer, Student Flowcharts, Masters List and Registration Form. An online pre-registration feature can provide easier accessibility for students and convenience. It eliminates issues in manual pre-registering like conflicts in special cases, waiting time for the adviser in their office and the inconvenience of walking up and down the stairs.